

Southern Illinois University Carbondale
Department of Public Safety – Parking Division

1175 South Washington Street, MC 6723

Carbondale, IL 62901

Business Hours: Monday - Friday 7:30 a.m. to 4:30 p.m.

Phone: (618) 453-5369

FAX: (618) 453-4567

parking.siu.edu

SIU Carbondale Faculty and Staff Payroll Deduction Authorization Form
PARKING DECAL(s)

For the 2023-2024 (May 1, 2023 – August 31, 2024) academic year, SIU Carbondale Parking Division is pleased to offer to eligible employees* the opportunity to purchase their parking privileges by payroll deduction during the sign-up period through close of business May 31, 2023. Payroll deductions will be taken beginning in August 2023. Employees on biweekly payroll will have 8 deductions, semimonthly payroll will have 8 deductions, and monthly payroll will have 4 deductions.

Payroll deductions may **ONLY** be made for the individual faculty or staff employee of SIU Carbondale. **Deductions may not be made for one's affiliated spouse or dependent(s)**, as each employee is required to complete his/her own individual form if eligible to participate. Current decals (2022/2023) expire August 31, 2023.

* Undergraduate and graduate students, extra-help employees, RTA's and graduate assistants, adjuncts, and part-time employees with under 50% appointments are not eligible for this payroll deduction.

Original Signature _____

Date _____

Employee Information (please print or type)

NAME _____
Last First MI

Employee AIS#: _____

PAYROLL TYPE: ☐ Paid Monthly (4 deductions) ☐ Paid Semi-monthly (8 deductions)
☐ Paid Bi-weekly (8 deductions)

DECAL LEVEL: ☐ Premium Blue (\$275.00) ☐ High Blue (\$220.00) ☐ Medium Blue (\$195.00)
☐ Low Blue (\$145.00) ☐ Yellow (\$60.00)

NUMBER OF ADDITIONAL DECALS PURCHASED (\$15.00 each): _____

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(PARKING OFFICE USE ONLY)

TOTAL DEDUCTION AMOUNT \$_____ to be split over 4 or 8 pay periods, as applicable.

INTERNAL REVOCATION: _____ please stop payroll deduction upon receipt of this form.

Parking Division Approval Stamp

Parking Division Authorization _____

(Initial/Date)